

CHAPTER 1

COMPOSITION OF THE NAVAL SERVICE AND JURISDICTION OF QRRN

(MOD Sponsor: DNS)

This chapter has been equality and diversity impact assessed by the sponsor in accordance with Departmental policy. No direct discrimination or adverse impact was identified. This chapter is due for review at the next routine amendment exercise.

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CHAPTER 1

COMPOSITION OF THE NAVAL SERVICE AND JURISDICTION OF QRRN

SECTION I - COMPOSITION OF THE NAVAL SERVICE

0101. Composition of the Naval Service

1. The Naval Service comprises the Royal Navy¹, Royal Marines, the Reserve Naval and Marine forces and the Naval Careers Service. The Naval Service is supported by a range of organisations (including external agencies and the Royal Fleet Auxiliary) which are largely civilian manned. The latter organisations do not form part of the Naval Service, but where they contain personnel of the Royal Navy, those personnel individually form part of the Naval Service. The Queen Alexandra's Royal Naval Nursing Service (QARNNS) officers and ratings form part of the Royal Navy. The Naval Service is governed by the Admiralty Board of the Defence Council.

0102. Spare

0103. Spare

0104. Reserve Forces

1. The Reserve Naval and Marine forces comprise the Maritime Reserve (Royal Naval Reserve (RNR) and Royal Marines Reserve (RMR) and members of the Royal Fleet Reserve all of whom are subject to the Reserve Forces Act 1996 (RFA 96)). The Recall Reserve, whilst not a discrete Force recognised by RFA 96, remains available for call-out in certain circumstances. In addition Sponsored Reserves serve as Reservists subject to elements of the RFA. The Reserve Forces are governed by the Defence Council.

0105. The Royal Fleet Auxiliary (RFA)

1. The Royal Fleet Auxiliary Service (RFA) is a uniformed Merchant Marine Service accountable to the Admiralty Board through the Fleet Commander.

0106. University Royal Naval Units

1. The University Royal Naval Units (URNUs) are independent units established to broaden naval understanding and develop students. Flag Officer Sea Training is responsible for the URNUs.

1. The RN incorporates the QARNNS as explained at 0102.

0107. The Royal Corps of Naval Constructors (RCNC)

1. The RCNC is a civilian corps and an integrated part of the Defence Engineering corps, with its members wearing uniform in certain posts. It comprises at present naval architects, electrical and mechanical engineers in the employment of the Ministry of Defence, who undertake duties concerned with the design, procurement and upkeep of HM ships and the machinery, equipment and systems fitted in them. The Controller of the Navy is responsible for representing RCNC interests to the Admiralty Board.

0108. The Navy, Army and Air Force Institute (NAAFI) Canteen Service

1. Members of the NAAFI Canteen service are employed in a civilian capacity in HM ships. In times of hostilities, NAAFI canteen staff remaining in HM ships and establishments are entered on naval engagements. The Second Sea Lord is responsible to the Admiralty Board for canteen service matters.

0109. Spare**0110. Naval Party**

1. A Naval Party is a special unit establishment for a body of service personnel needed to meet a requirement in response to approved defence commitments, international obligation or particular defence need. A naval party should only be formed where it is not possible for the personnel to be included on the Unit Establishment List (UEL) of a ship or establishment.

0111. Naval Careers Service (NCS)

1. The NCS is a Special Service that constitutes one of the five main groupings of the Naval Service. It is to be composed of ex-Regular Service, Royal Fleet Reserve (RFR) RN and RM personnel. All members of the NCS are subject to the Armed Forces Act 2006 (AFA06) at all times.

2. The Captain of Naval Recruiting (CNR), in his/her capacity as a Competent Naval Authority, is authorised to recruit RFR, RN and RM WOs and Senior Rates/Senior NCOs into the NCS as Careers Advisers (CAs) and to advance suitably qualified and selected CAs from CA3 to CA2 to CA1.

0112-0120. Unallocated

SECTION II - JURISDICTION OF QRRN

0121. Royal Navy and Queen Alexandra's Royal Naval Nursing Service

1. Officers on the Active list and ratings of the RN and QARNNS are subject to the jurisdiction of QRRN at all times.

0122. Royal Marines

1. QRRN applies to all ranks of the Royal Marines at all times, whenever they are borne on the books of any of HM ships or naval units. QRRN may be supplemented by instructions contained in BRd 1283, Royal Marines' Instructions.

0123. Reserve Forces

1. Officers and ratings of any of the reserve forces mentioned in [Para 0104](#) are subject to the jurisdiction of QRRN while being exercised, trained or undertaking duties as a member of that force, or when called out or volunteering for permanent or full time service, from the time appointed to report or attend for such purposes until released, discharged or their voluntary commitment to full time service ends. Members of the RFR (on the Retired List or Emergency List) are subject to the jurisdiction of QRRN from the time appointed for them to report or attend any duty or service for which they are liable, until released from that duty or service, or discharged. In addition members of the Reserve Forces are subject to BRd 3(2), Naval Personnel Management – Reserves.

0124. University Reserve Naval Units

1. For Discipline purposes members of the URNU are designated as 'civilians subject to Service discipline' under the Armed Forces Act 2006 (AFA 06), when borne in one of HM Warships. Members of the URNU are subject to BRd 3(2), Naval Personnel Management – Reserves.

0125. Civilians

1. Those civilian services or corps listed in [Para 0105](#), [Para 0107](#) and [Para 0108](#) are not, in normal circumstances, subject to the jurisdiction of QRRN. They are however governed by the various civilian staff regulations concerning their civilian employment; which may require the maintenance of standards compatible with QRRN. Civilians may be subject to service discipline under some circumstances. See JSP 830, Manual of Service Law chapter 3.

ANNEX 1A

ADMINISTRATION ORDER FOR A NAVAL PARTY

This Annex has been equality and diversity impact assessed by the sponsor in accordance with Departmental policy. No direct discrimination or adverse impact was identified. This chapter is due for review at the next routine amendment exercise.

General. Description of Naval Party and its main task.

Admin/Logistic Support. Who is responsible for provision of logistic support. What UIN is to be used for accounting purposes

Personal Admin/Documentation. How long will personnel be appointed/drafted to the Naval Party. Where are pay and service documents held. What personal documentation is required, e.g., passport, ID discs, B/MED/27, UK driver's licence etc.

Pay and Allowances. Details of allowances due, refund of Council Tax etc. LOA, UN allowances, separation pay/LSA etc.

Casualty Reporting Procedure. Chain of Command to be employed in case of casualty. NOK cards to be in date. Arrangements for CasEvac, DILFOR. Do individuals have a will.

Discipline. Who has delegated powers of punishment. Where can legal advice be obtained.

Compassionate Leave. When it is to be granted. Who is to authorise it.

Leave. What is the leave entitlement, to include information on warrants.

Confidential Reports. Officers/Ratings (including RM) procedure to be established. Where reports should be directed.

Medical/Dental. To include details of immunisations required and advice about disease/illness prevention. Advice for personnel who wear spectacles, contact lenses. Where med/dent documentation is to be retained. All personnel to be dentally fit.

Postal Arrangements. Postal address to be used by Naval Party.

Command and Signal Arrangements. SMA to be used; fax and telephone numbers.

Kit Issue>Returns. Where to obtain and return kit, if specialised.

Pre Deployment Briefings. Who is responsible for organising and where.

Travel to Theatre. Flight details/travel. Amount of accompanied baggage.

Enclosure 1. Clothing and Kit List (if required).