

➤ ROCKEFELLER OFFICES ◀

Telephone Directory – November 2012

• Rockefeller & Co., Inc.

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New York, NY 10112-0002
(212) 549-5100

Boston Office
99 High Street, Floor 17
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(617) 375-3333 / Fax

Washington D.C. Office
900 17th St NW, Suite 603
Washington DC, 20006
(202) 719-3000 / Telephone
(202) 719-3001 / Fax

• Rockefeller Financial Services, Inc.

30 Rockefeller Plaza
New York, NY 10112-0002
(212) 649-5600

• Rockefeller Trust Company, N.A.

10 Rockefeller Plaza
3rd Floor
New York, NY 10020
(212) 549-5544

• The Rockefeller Trust Company (Delaware)

1201 N. Market Street, Suite 1401
Wilmington, DE 19801
(302) 498-6000

• Rokit Solutions, LLC

201 Tresser Boulevard
Suite 200
Stamford, CT 06901
(203) 883-7400

10 Rockefeller Plaza, 3rd Floor
New York, NY 10020
(212) 549-5100
(866) 479-9111

1600 Stewart Avenue
Suite 220
Westbury, NY 11590

(All telephone numbers are in area code 212 unless otherwise indicated)

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		Basso, Christopher	(203) 883-7353	Boyer, Tucker	(203) 883-7269
		On-Boarding & Operations/ RIT/Stamford		Partnership Accounting & Tax Services/ RIT/Stamford	
Abushady, Mark	649-5894	Batista, Al	549-5567	Brown, Joseph C.	(302) 498-6003
Meriwether Capital/56		Duplicating/RIT/10 Rock		Trust Company (Delaware)	
Akopyan, Gaina A.	(516) 750-6605	Bauman, David R.	(516) 750-6789	Brown, Robin	549-5245
Research & Development/RIT/Westbury		Research & Development/RIT/Westbury		Investments/ R&Co/10 Rock	
Amato, Margaret A.	549-5176	Bayles, Richard L.	549-5212	Burke, Ronan	549-5303
Client Advisory Services/R&Co/10 Rock		Investments/R&Co/10 Rock		Institutional Sales/R&Co/10 Rock	
Anderson, Michael J.	549-5323	Bendel, Diana	(617) 375-3322	Burti, Anthony J.	549-5164
Capital Partners/R&Co/10 Rock		Boston Office/R&Co		Security/Reception/RFS/56	
Antzouils, James	(203) 883-7347	BENEFITS/10 Rock	549-5461	Bussen, Austin	(203) 883-7343
On-Boarding & Operations/RIT/Stamford			FAX # 549-5526	On-Boarding & Operations/RIT/Stamford	
Araujo, Kelvyn	549-5208	Bentley, Tracy	549-5409		
Information Systems Group/RIT/10 Rock		Trust Company/10 Rock		C	
Ardolic, Angela K.	549-5361	Berg, Daniel	(203) 883-7200		
Client Accounting/R&Co/56		Information Systems Group/ RIT/Stamford		Cabrera, Diana	649-1688
Asmundson, Lauren	(203) 883-7378	Bhatia, Smriti	549-5461	Nelson Rockefeller Staff/56	
Client Services& Reporting/ RIT/Stamford		Benefits/R&Co/10 Rock		Calarco, Michelle A.	549-5432
Aviles, Paula M.	549-5204	Billias, Matthew	(203) 883-7235	Corporate Finance/R&Co/10 Rock	
Information Systems Group/RIT/10 Rock		Research & Development/ RIT/Stamford		Campbell, Colin G.	549-5308
B		Blumenthal, Michael	(203) 883-7342	Chairman's Office/R&Co/56	
		Client Services& Reporting/ RIT/Stamford		Carey, Sheila	549-5182
Babayev, Lena	(203) 883-7341	BOARD ROOM/South/56	649-5608	Wealth Management Administration/ R&Co/10 Rock	
On-Boarding & Operations/RIT/Stamford		Speaker Phone	649-1793	Carnes, Bonnie	(302) 498-6012
Baker, Jennifer	549-5304	Boothe, Camille	(203) 883-7361	Trust Company/Delaware	
President's Office/R&Co/10 Rock		Client Services & Reporting/RIT/Stamford		Carroll, Joseph	549-5282
Baldizon, Karina	549-5179	Bowman, Russell	549-5172	Client Advisory Services/R&Co/10 Rock	
Wealth Management Administration/ R&Co/10 Rock		Wealth Management Administration/ R&Co/10 Rock		Carroll, Patricia A.	(203) 883-7276
Barlow, Adam	(203) 883-7335	Boyer, Joana	549-5402	Partnership Accounting & Tax Services/ RIT/Stamford	
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		Boyer, Marc	(203) 883-7268		
		Partnership Accounting & Tax Services/ RIT/Stamford			

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 FAX # 649-5995
 David Rockefeller Staff/56
Caulkins, Gail O. 649-5690
 Greenacre Foundation/56
CHAIRMAN'S OFFICE/56
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Chang, C. Jimmy 549-5218
 Investments/R&Co/10 Rock
Chang, Richard (203) 883-7261
 Partnership Accounting & Tax Services/
 RIT/Stamford
Chasin, Dr. Richard M.
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Cheever, Nicole 549-5349
 Marketing/R&Co/10 Rock
Cherniske, Ryan (203) 883-7345
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Chin, (Connie)Yim 549-5240
 Investments/R&Co/10 Rock
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 Client Services & Reporting/ RIT/Stamford
Chon-Rizzo, Jeannie 549-5404
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Cipriano, Bruno 549-5150
 Workplace Resources/R&Co/10 Rock
CLIENT ACCOUNTING/30 Rock 549-5362
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 LR Team eFAX # 646-514-0625
 JL Team eFAX # 646-514-0641
 MM Team eFAX # 646-514-0649
 AA Team eFAX # 646-514-0652
 RM Team eFAX # 646-514-0653
CLIENT ADVISORY SERVICES/10 Rock
 FAX # 549-5519
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 RIT/Stamford**
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 Client Accounting/R&Co/56
COFFEE ROOM/56 549-5157
Coffie, StaceyLee (203) 883-7273
 Partnership Accounting & Tax Services/
 RIT/Stamford
Cole, Vernon C. 549-5173
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 R&Co/10 Rock
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 Administration & Marketing/ RIT/Stamford
Colon, Yasmin 549-5439
 Corporate Finance/R&Co/10 Rock
Coluccio, Salvatore 549-5365
 Client Accounting/R&Co/56
COMPUTER SUPPORT/10 Rock 549-5555

30 Rock Conference Rooms
CONFERENCE ROOM
 LSR Lib. & Conf. RM/56 **649-5924**
 Speaker Phone **649-5923**
CONFERENCE ROOM
 LSR Cork RM Recep. Area/56 **649-5981**
CONFERENCE ROOM
JDR & Blanchette/Northwest/56 649-5609
649-5640

10 Rock Conference Rooms
CONFERENCE/ Southwest 549-5501
 POLYCOM# **549-5514**
CONFERENCE/ Library 549-5502
 POLYCOM# **549-5515**
CONFERENCE/ Board Room 549-5506
 CRESTRON# **549-5508**
CONFERENCE/ Executive Conference Room
549-5505
 CRESTRON# **549-5509**
CONFERENCE/ North Reception 549-5503
CONFERENCE/ South Reception 549-5504
CONFERENCE/ Wellness Room 549-5533
CONFERENCE/ Central 549-5499

Stamford Conference Rooms
CONFERENCE/ Apollo (203) 883-7451
CONFERENCE/ Atlantis (203) 883-7454
CONFERENCE/ Discovery (203) 883-7450
CONFERENCE/ Endeavor (203) 883-7452
CONFERENCE/ Gemini (203) 883-7453

Westbury Conference Room
CONFERENCE/ Oasis (516)750-6641

Conti, Danielle (203) 883-7351
 On-Boarding & Operations/ RIT/Stamford
Cooper, James 649-1688
 Mark Rockefeller Staff/SponsorDirect/56
COPIER ROOM/10 Rock 549-5567
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 Client Services & Reporting/ RIT/Stamford
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 Corporate Finance/R&Co/10 Rock
Crosby, Christopher M. 549-5216
 Investments/R&Co/10 Rock
Crotty, Paul J. 549-5217
 Client Advisory Services/R&Co/10 Rock
Crystal, James B. 549-5320
 Capital Partners/R&Co/10 Rock
Cruz, Miguel 549-5153
 Workplace Resources /R&Co/10 Rock
Cunningham, Verdelle M. 549-5177
 Client Advisory Services/R&Co/10 Rock
Curia, Christopher (203) 883-7232
 Research & Development/ RIT/Stamford

D

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DELOITTE & TOUCHE/10 Rock
549-5560
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 Trust Company/10 Rock
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Draper, Gregory V. 549-5242
 Investments/R&Co/10 Rock
Droke, Alexis Nicole (302) 498-6007
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DUPLICATING CENTER/10 Rock
549-5567
Dwyer, Beth 549-5479
 Legal/R&Co/10 Rock

E

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 David Rockefeller Staff/56
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EMPLOYEE EMERGENCY HOTLINE
549-5530
Ertel, Dhropatie N. (516) 750-6613
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Espinal, Gina (203) 883-7311
 Workplace Resources / RIT/Stamford

F

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 Benefits/10 Rock (646) 786-4771
 Boston Office/R&Co (617) 375-3333
 Chairman's Office/56 549-5517
 Client Accounting/30 Rock 549-5518
 Client Advisory Services/10 Rock
 549-5519
 Client Services & Operations/Stamford
 (203) 883-7460
 Corporate Finance/10 Rock
 eFAX# (646) 514-0587
 Delaware Office/R&Co (302) 498-6010
 Family Files/Mezz. Level RM 53 649-1765
 Family Office Services/56 649-5675
 Greenacre Foundation/56 649-5980
 Information Systems Group/10 Rock
 549-5523
 Investments/10 Rock 549-5522
 Legal/10 Rock 549-5524
 Marketing/10 Rock 549-5529
 On-Boarding & Reporting/Stamford
 (203) 883-7461
 Open Architecture/10 Rock 549-5525
 Partnership Accounting &
 Tax Services/Stamford (203) 883-7462
 eFAX # (646) 514-0624
 Payroll/10 Rock eFAX# (646) 514-0587
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 President's Office/10 Rock 549-5516
 Research & Development/Stamford
 (203) 883-7466
 Research & Development/Westbury
 (516) 750-6640
 Security/56 649-5675
 Switchboard/10 Rock 549-5528
 Trading Room/10 Rock 549-5521
 Trust Company/10 Rock 549-5527
 Wash. DC Office\R&Co (202) 719-3001

Wealth Management Administration/ 10 Rock eFAX # (646) 786-4776 Workplace Resources/RIT/Stamford (203) 883-7463	Guidarelli, Amber L. 649-5679 Family Services/RFS/56	Kearney, Marc 549-5199 Information Systems Group/10 Rock
Fagan, Jessica (617) 375-3316 Boston Office/R&Co	H	Kello, Andrew M. 549-5221 Fixed Income/R&Co/10 Rock
Fajardo, Ellen Rose T. 549-5369 Client Accounting/R&Co/56	Haboucha, Farha-Joyce (Joyce) 549-5220 Investments/ R&Co/10 Rock	Kenner, Dorothy 649-5623 David Rockefeller Staff/56
FAMILY FILES 649-5901	Hackethal, Lori C. (203) 883-7407 Client Services & Reporting/RIT/Stamford	Kestner, William P. (917) 214-4023 Information Systems Group/RIT/10 Rock
Mezz. Level RM 53 FAX # 649-1765	Hajri, Zahra 549-5171 Wealth Management Administration/ R&Co/10 Rock	Kim, David 549-5249 Investments/R&Co/10 Rock
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Ferri, Julie (203) 883-7234 On-Boarding & Operations/ RIT/Stamford	Hargrove, Irene C. (516) 750-6614 Research & Development/RIT/Westbury	Kirley, Kathleen A. (202) 719-3015 Washington D.C. Office
Fernandez, Priscilla 549-5379 Client Accounting/R&Co/56	Harmon, Patricia 549-5460 Benefits/R&Co/10 Rock	KITCHEN/North /56 549-5157
Fichtenbaum, Liz 549-5157 Workplace Resources/R&Co/10 Rock	Harris, David P. 549-5210 Investments/R&Co/10 Rock	KITCHEN/Rocketeria/10 Rock 549-5532
Fink, Jeffrey D. 549-5272 Client Advisory Services/R&Co/10 Rock	Hassenfelt, Louisa H. 649-5686 David Rockefeller, Jr. Staff/56	Kolesar, Donald M. (203) 883-7377 Client Services & Reporting/ RIT/Stamford
Fink, Nancy M. 549-5219 Investments/R&Co/10 Rock	Hoch, Lauren 549-5346 New Business Development/10 Rock	Kotran, Joshua (203) 883-7409 Client Services & Reporting/ RIT/Stamford
Finn, Michael E. 549-5415 Trust Company/10 Rock	Hoffman, Erik (203) 883-7336 On-Boarding & Operations/ RIT/Stamford	Krasnopolsky, Felix (516) 750-6601 Research & Development/RIT/Westbury
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Ford, James M. 649-5676 David Rockefeller Staff/56	I	Kuhlmann, Ruth T. 649-5691 Greenacre Foundation/56
Forste, Peggy 649-5993 Ann Roberts' Staff/56	Hunnewell, Bradley M. 549-5239 Investments/R&Co/10 Rock	L
Fox, Deirdre 549-5434 Corporate Finance/R&Co/10 Rock	Hutter, Corie (203) 883-7337 On-Boarding & Operations/ RIT/Stamford	Lange, Linda 649-5696 Family Services/RFS/56
Frye, Clayton W., Jr. 649-5653 Estate of Laurance S. Rockefeller Staff/56		LaPorta, Kate 549-5185 Wealth Management Administration/ R&Co/10 Rock
G	Iannarelli, Mark 549-5238 Fixed Income/10 Rock	Leaverton, Ryan 549-5307 Institutional Sales/R&Co/10 Rock
Gai, Lauren E. 549-5283 Client Advisory Services/R&Co/10 Rock	INFORMATION SYSTEMS GROUP 10 Rock 549-5555 FAX # 646-417-6893	Lederman, Randi I. 549-5473 Legal/R&Co/10 Rock
Garcia, Yvette M. 549-5450 Legal/R&Co/10 Rock	Inthapannya, Jacob (203) 883-7233 Research & Development/ RIT/Stamford	Lee, Victor 549-5223 Investments/R&Co/10 Rock
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Ghrewati, Samim (203) 883-7406 Client Services & Reporting/ RIT/Stamford	Ioffe, Tamar 549-5275 Client Advisory Services/R&Co/10 Rock	WHISTLEBLOWER HOTLINE# 549-5535
Giordano, Antonio II 549-5324 Capital Partners/R&Co/10 Rock	J	Leitner, Susan E. 549-5407 Trust Company/10 Rock
Goetz, Elizabeth (Libby) 549-5452 Personnel/R&Co/10 Rock	Jay-Carroll, Katherine 649-5699 David Rockefeller Staff/56	LIBRARY/10 Rock 649-5954
Goldman, Edward (203) 883-7349 On-Boarding & Operations/ RIT/Stamford	Jeffery, Reuben III 549-5500 CEO Office/R&Co/10 Rock	Lilienthal, Jane F. 549-5277 Client Advisory Services/R&Co/10 Rock
Goldner, Wendy 549-5370 Client Accounting/R&Co/56	Johnson, Elizabeth 649-5655 Estate of Laurance S. Rockefeller Staff/56	Lo, Johnny (203) 883-7202 Information Systems Group/RIT/Stamford
Goldstein, Susan 549-5412 Trust Company/10 Rock	Johnson, Peter J. 649-5626 David Rockefeller Staff/56	Lombardi, Bruce 549-5274 Client Advisory Services/R&Co/10 Rock
Golub, Joshua A. (203) 883-7383 Client Services & Reporting/ RIT/Stamford	Jones, Penny A. 549-5276 Client Advisory Services/R&Co/10 Rock	Loolam, August R., Jr. 549-5408 Trust Company/10 Rock
Goodspeed, Jamie Nicole 549-5321 Capital Partners/R&Co/10 Rock	Joura, Susan (203) 883-7303 Client Services & Reporting/ RIT/Stamford	Lui, Chau (Pauline) 549-5183 Wealth Management Administration/ R&Co/10 Rock
GREENACRE FOUNDATION/56 649-5691 FAX # 649-5980	Jovicic, Nevena (203) 883-7369 Client Services & Reporting/RIT/Stamford	Lui, Jeanna Siu Gin 549-5372 Client Accounting/R&Co/56
Gregorek, Dolores K. (516) 750-6618 Research & Development/RIT/Westbury	K	M
Guerreño, Carolina (203) 883-7262 Partnership Accounting & Tax Services/ RIT/Stamford	Karpel, Steve (203) 883-7366 Research & Development/ RIT/Stamford	MacAllister, Kathleen 649-5625 David Rockefeller Staff/56
		Mackeil, Mark A. (203) 883-7380 Client Services & Reporting/ RIT/Stamford FAX # (805) 845-1840

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Malpelli, Mario L. 549-5373 Client Accounting/R&Co/56	Munson, Elizabeth P. 549-5400 Trust Company/10 Rock	Perl, Alan J. (203) 883-7382 Client Services & Reporting/ RIT/Stamford PERSONNEL/10 Rock 549-5452 FAX # 549-5526
Manko, Katharine 549-5184 Wealth Management Administration/ R&Co/10 Rock	Murphy, Brenden P. (516) 750-6617 Research & Development/RIT/Westbury	Petit, Robert W. 649-5893 Meriwether Capital/56
Mark, Terry 649-5992 Ann Roberts' Staff/56	Murray, Pamela A. (617) 375-3352 President's Office/R&Co/Boston Office	Pietrangelo, Cindy (203) 883-7386 Client Services & Reporting/ RIT/Stamford
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Mastracchio, Susan 649-5768 David Rockefeller Staff/56	Nemirovsky, Yelena (516) 750-6610 Research & Development/RIT/Westbury	Potucek, Marian T. 549-5474 Legal/R&Co/10 Rock
Mathur, Komal (203) 883-7275 Partnership Accounting & Tax Services/ RIT/Stamford	Nigro, Matthew A. 883-7362 On-Boarding & Operations/ RIT/Stamford	Q
McCarthy, Maureen 649-5889 Meriwether Capital/56	Nuciforo, Rosanna 549-5227 Investments/R&Co/10 Rock	R
McCarthy, Timothy J. 549-5471 Legal/R&Co/10 Rock	O'Connor, Elizabeth Petta 549-5462 Benefits/R&Co/10 Rock	Rapoport, Lawrence S. 549-5360 Client Accounting/R&Co/56
McDermott, Susan R. (203) 883-7304 Service Architecture/ RIT/Stamford	O'Donnell Daniel (202) 719-3021 Washington D.C. Office	REMOTE VOICEMAIL ACCESS 549-5545 R&Co/10 Rock/30 Rock
McElhaney, Deirdre 549-5374 Client Accounting/R&Co/56	O'Donoghue, Philip Lyne (203) 883-7433 Service Architecture/ RIT/Stamford	RESEARCH & DEVELOPMENT/Stamford FAX# (203) 883-7466
McLean, Marcia A. 649-5809 Sandra Ferry Staff/56	O'Farrill, Josefina 549-5435 Corporate Finance/R&Co/10 Rock	RESEARCH & DEVELOPMENT/Westbury FAX # (516) 750-6640
McMillan, Mary Ellen 649-5681 David Rockefeller, Jr. Staff/56	O'Hara, John 549-5454 Institutional Sales/R&Co/10 Rock	Reyes, Josephine (Josie) 649-5693 Family Services/RFS/56
McNamara, Brian C. 549-5229 Investments/ R&Co/10 Rock	Okolie, Godwin 549-5567 Duplicating/RIT/10 Rock	Rieger, Christopher 549-5244 Investments/R&Co/10 Rock
McParland, Cheryl L. 549-5433 Corporate Finance/R&Co/10 Rock	O'Neill, Mrs. Abby M. 649-5690 Family/56 FAX # 649-1737	Roach, Ayodele 649-5632 David Rockefeller Staff/56
McVeagh, Ken 549-5353 Marketing/R&Co/10 Rock	O'Neill, George D. 649-5891 Family/56	Roberts, Ann R. 549-5599 Family/56 FAX # 649-5994
MEDICAL EMERGENCY 649-5959	O'Neill, Grover, Jr. 649-5895 Meriwether Capital/56	Roberts, Linda M. 549-5231 Investments/R&Co/10 Rock
Melendez, Victoria T. 549-5278 Client Advisory Services/R&Co/10 Rock	O'Neill, Peter M. 649-5914 Family/56	Robinson, Marguerite S. 549-5281 Client Advisory Services/R&Co/10 Rock
Mendoza, Ralph 549-5375 Client Accounting/R&Co/56	ON-BOARDING & OPERATIONS/Stamford FAX # (203) 883-7461	Robinson, Michael (203) 883-7263 Partnership Accounting & Tax Services/ RIT/Stamford
MERIWETHER CAPITAL, L.L.C./56 649-5890 FAX # 246-7419	Orticelli, David J. (203) 883-7277 Partnership Accounting & Tax Services/ RIT/Stamford	Robles, Victoria 549-5475 Legal/R&Co/10 Rock
Meyers, Meredith A. 549-5362 Client Accounting/R&Co/56	Ortiz, Rene 649-5605 Family Services/RFS/56	Rockefeller, David 649-5620 Family/56 FAX # 765-6817
Minor, Roxanna 549-5209 Information Systems Group/10 Rock	Ozcan, Dido Sultan 549-5377 Client Accounting/R&Co/56	Rockefeller, David, Jr. 649-5680 Family/56 FAX # 649-5922
Mitchell, Nicole 549-5403 Trust Company/10 Rock	P	Rockefeller, Larry 727-4493 40 W. 20th Street
Morillo, Rolando F. 549-5224 Investments/R&Co/10 Rock	Pagliari, David F. 549-5180 Wealth Management Administration/ R&Co/10 Rock	Rockefeller, The Estate of Laurance S. Family/56 649-5653 FAX # 649-5841
Mortimer, Ann O. 649-5621 David Rockefeller Staff/56	Palladino, Robert (203) 883-7339 On-Boarding & Operations/ RIT/Stamford	Rockefeller, Mark F. 649-1685 Family/56 FAX # 649-5841
MULTI GEN. OFFICE/56 649-5694 649-5687 649-5688 649-5689 FAX # 649-5675	Panarese, Mark J. (617) 375-3311 Boston Office/R&Co	Rockefeller, Mark F. Office 649-5672
Mulvaney, James M. 549-5401 Trust Company/10 Rock	PARTNERSHIP ACCOUNTING & TAX SERVICES/Stamford FAX # (203) 883-7462 eFAX # 646-514-0624	Rockefeller, Nelson 649-1690 Family/56
		Rockefeller, Sascha M. 421-1212 Family/56
		ROCKEFELLER & CO., INC. New York (212) 549-5100 Boston (617) 375-3300 Washington D.C. (202) 719-3000
		ROCKEFELLER TRUST COMPANY, N.A./10 Rock 549-5544 FAX # 549-5527

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Partnership Accounting & Tax Services/
RIT/Stamford

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Partnership Accounting & Tax Services/
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Zuhaad, Sana (203) 883-7368
On-Boarding & Operations/ RIT/Stamford

Zwickel, Melissa (203) 883-7360
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Mark, Terry (212) 649-5992
Sutherland, Catherine (212) 649-5991

ASIAN CULTURAL COUNCIL

6 W. 48th Street, 12th Floor
New York, NY 10036-1802
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Email: Use first initial and last name
@accny.org
Website: www.asianculturalcouncil.org
Goodale, Jennifer P., *Executive Director*

FRIENDS OF THE ROCKEFELLER STATE PARK PRESERVE

P.O. Box 8444
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(914) 762-0209 **FAX #** (914) 941-3696
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Pierson, Clare M., *President*
Meszaros, Liz, *Administrative Director*

GREENROCK CORPORATION

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THE POCANTICO CENTER

of the Rockefeller Brothers Fund

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THE POCANTICO CENTER

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EMERGENCY PROCEDURES

— MEDICAL —

During Office Hours

Call **5959**
 Say •who you are
 •where you are
 •who is sick or injured
 •whether the patient is breathing or has no pulse

Nights & Weekends

Call **5959** (if someone is at the reception desk)
 or
 Call **RC CONTROL BOARD** **9-1-212-332-6700**
 Say •who you are
 •where you are: 30 Rockefeller Plaza
 56th floor
 North Side (Central Park)
 South Side (downtown)
 •nature of the illness/injury
 •whether doors are locked

— FIRE —

During Office Hours

Do Not Use Elevators

If you discover a fire--

Turn in an alarm
 •sound fire alarm located at the stairwell
 •call Fire Safety **9-1-212-332-6629**
 •call RC Control Board **9-1-212-332-6700**
 •time permitting, clear the area, close windows and doors, and call **5959**
 Go to fire stairs and follow instructions of Fire Warden/RC Fire Safety Director

If you hear the alarm sound--

Go to fire stairs and follow instructions of Fire Warden/RC Fire Safety Director. Time permitting, clear the area, close windows and doors

Nights & Weekends

Do Not Use Elevators

If you discover a fire--

Turn in an Alarm (use Office Hours procedures) and follow the instructions of the RC Control Board

If you hear an alarm--

Call the RC Control Board **9-1-212-332-6700**
 to let them know where you are and follow their instructions

Do not ignore alarms. There are no fire drills on weekends.

In the event of an evacuation, please go to our

MOBILIZATION SITE

The Museum of Modern Art (MoMA) located at 11 West 53rd Street between 5th and 6th Avenues.

ALTERNATE SITE

The pedestrian walkway on the eastside of the CBS building on 6th Avenue between 52nd and 53rd Streets.

In the event of any emergency or office closing, employees should call the

EMPLOYEE MESSAGE CENTER

1-212-549-5530

— CERTIFIED CPR PERSONNEL —

Security & Reception

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30 Rock - 56th Floor

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